

Unified English Braille Technical Extension Course (UEB_TE) for Alternate Format Transcribers

The PRCVI UEB Technical Extension Course (UEB_TE) course is intended to expand upon the mathematical and technical content first introduced in the PRCVI Unified English Braille (UEB) Correspondence Course. UEB_TE is comprised of 13 lessons that cover the UEB math/technical code and formatting for content ranging from simple fractions to HTML coding.

Course Parameters

Please note that the scope of the UEB_TE Course is limited to instruction in the transcription of advanced mathematical and technical material into UEB. This course contains no content related to the methods and strategies for math/science instruction for students with visual impairments who read braille. Successful completion of the course and examination does not qualify candidates to provide instruction to students with visual impairments who read braille. For information on becoming a qualified teacher of students with visual impairments, contact PRCVI at info@prcvi.org.

Course Registration

The UEB_TE course is intended for qualified braille transcribers who possess at minimum a certificate or letter of completion for a course in the Unified English Braille code. For those who did not complete training through PRCVI correspondence courses in braille, PRCVI will require the applicant to verify that they have completed the necessary coursework prior to the student being accepted into the course. UEB upgrading coursework is sufficient providing the student has successfully completed the course and this can be verified by PRCVI.

This course is open to any qualified braille transcriber with an interest in the UEB code for mathematical/technical materials. The course is especially relevant to braille transcribers who are producing materials for students who are, or will be, enrolled in STEM (science, technology, engineering, and mathematics)-oriented courses at the secondary level.

Course Timeline

The expected timeline to completion for UEB_TE is 6 to 8 months. In order to ensure the maximum number of interested braille transcribers can complete UEB_TE, students are required to adhere to this timeline. PRCVI reserves the right to cancel the registration of students from the UEB_TE course without refunding the materials fee if the student does not complete the course within 8 months of the start date. Please contact the PRCVI Manager with any concerns regarding the timeline of course completion.

Course Fees and Materials

The Ministry of Education, through PRCVI, funds the instructor fees for qualifying candidates who provide direct braille services to BC students with visual impairments in the public or Group I and II independent school systems. A materials fee of \$50 is required of all applicants. Please include the cheque with this completed registration package, made out to “**Vancouver School Board/PRCVI.**”

The primary learning material is the *UEB_TE Course Manual*. In addition to a hard copy of the *UEB_TE Course Manual*, a hard copy of *Unified English Braille: Guidelines for Technical Material* will also be shipped to students. These guidelines are referred to often in course content.

Submitting Lessons

All lessons will be produced and submitted electronically. There is no hard copy component for the UEB_TE course – use of a manual braillewriter is not required. Please download a six-key entry program (e.g., [Perky Duck](#)) to use to complete and correct each lesson.

For more information

Contact PRCVI at 604-266-3699 or info@prcvi.org



Unified English Braille Technical Extension Course (UEB_TE)

Registration Form

Name: _____

Home Address: _____

Postal Code: _____ Email address: _____

Phone Number: () _____ Fax: () _____

School Name: _____ School District: _____

School Address: _____ Postal Code: _____

Position (e.g., TSVI, EA): _____ Fax Number: () _____

Please indicate where you wish Course Supplies to be mailed: Home School

Are you presently working with a student who reads braille? Yes No

Coursework in UEB transcription is required in order to register in the UEB_TE course.

Name of Course/Program: _____
(e.g., "From Print to Braille with UEB")

Name of Issuing Agency: _____
(e.g., PRCVI)

Date of Completion: _____

Applicant's Signature _____ Date _____

This employee is or **will soon be** required to produce math/technical content on behalf of students who read braille.

School District Administrator Name: _____

Signature: _____ Date: _____

Position/Title: _____

Phone: _____ Email: _____

PRCVI Program Approval: _____ Date: _____

Please submit ORIGINAL signed copy with cheque to:

PRCVI #106-1750 West 75th Ave., Vancouver, BC, V6P 6G2; Fax 604-261-0778; www.prcvi.org